



**RESOLUTION OF THE HOUSING AUTHORITY
OF THE TOWNSHIP OF IRVINGTON**

RESOLUTION #2019-078

**APPROVING AND AUTHORIZING AN EMERGENCY FIRE ALARM PANEL
REPLACEMENT**

Commissioner FIGUEROA **presents the following Resolution and makes the motion**

Commissioner FRANCIS **2nd the motion on the following Resolution**

WHEREAS, on October 3, 2019, Leslie Graham, Construction Official of the Township of Irvington (the "Construction Official") performed an inspection at 141 Union Avenue, Irvington, New Jersey, also known as Camptown Gardens (the "Property") and found unsafe conditions pursuant to N.J.S.A. 52:27d-132 and N.J.A.C. 5:23-32, see attached Exhibit A; and

WHEREAS, the Construction Official has directed the Irvington Housing Authority (the "Authority") to correct the unsafe conditions pursuant to N.J.S.A. 52:27d-132 and N.J.A.C. 5:23-32 to protect the public health, safety, and welfare of the residents and personnel at the Property by no later than October 25, 2019; and

WHEREAS, the Authority has obtained a proposal from Fire Security Technologies to repair the unsafe conditions for \$145,000.00, see attached Exhibit B; and

WHEREAS, Remington & Vernick Engineers ("RVE"), Professional Engineers for the Authority, recommends that the Authority accept the proposal; and

WHEREAS, pursuant to N.J.S.A. 40A:11-6, "any contract may be negotiated or awarded for a contracting unit without public advertising for bids and bidding therefor, notwithstanding that the contract price will exceed the bid threshold, when an emergency affecting the public health, safety or welfare requires immediate delivery of goods or the performance of services;" and

WHEREAS, considering the emergency set forth by the Construction Official and the recommendation by RVE, the Authority proposes the immediate repair of the Property by Fire Security Technologies.

NOW THEREFORE BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF THE HOUSING AUTHORITY OF THE TOWNSHIP OF IRVINGTON, COUNTY OF ESSEX, STATE OF NEW JERSEY, that:

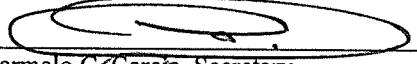
1. The Irvington Housing Authority declares an emergency at the Property resulting from the unsafe conditions pursuant to N.J.S.A. 52:27d-132 and N.J.A.C. 5:23-32 identified by the Construction Official at 141 Union Avenue, Irvington, New Jersey.
2. Resolution #2019-078 is approved for a contract with Fire Security Technologies to repair the unsafe conditions pursuant to N.J.S.A. 52:27d-132 and N.J.A.C. 5:23-32 at 141 Union Avenue for \$145,090.00.
3. This Resolution shall take effect immediately.

YES NO ABSTAIN ABSENT


Commissioner Sean Evans	<u> X </u>
Commissioner Magalie Lamy-Lockhart	<u> X </u>
Commissioner Zorana Figueroa	<u> X </u>
Commissioner Andre L. Francis III	<u> X </u>
Commissioner Anna Scott	<u> X </u>
Commissioner Annette L. Beasley	<u> X </u>
Commissioner Darlene Brown	<u> X </u>

I certify that this is a true copy adopted by the Board of Commissioners of the Housing Authority of the Township of Irvington at the Regular Board Meeting held on Wednesday, 9th day of ~~September~~, 2019.

October



 Carmelo G. Garcia, Secretary
 Executive Director



 Darlene Brown
 Chairperson/Board of Commissioners



**RESOLUTION OF THE HOUSING AUTHORITY
OF THE TOWNSHIP OF IRVINGTON**

RESOLUTION #2019-077

ACCEPTING AND APPROVING IHA UPDATED BANNED LIST

Commissioner FRANCIS presents the following Resolution and makes the motion
Commissioner FIGUEROA 2nd the motion on the following Resolution

WHEREAS, the IHA is need of modernizing its policies to protect the public safety of our residents and its assets

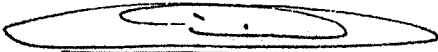
WHEREAS, IHA identified guest or persons who have been charged with assault offenses, drug activity and been prosecuted for crimes committed on our property and present a threat to the safety of our residents


WHEREAS, IHA requires that a Ban List be constantly actively updated and allowed in order for security to prevent unwanted visitors from trespassing onto our property

NOW THEREFORE BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF THE HOUSING AUTHORITY OF THE TOWNSHIP OF IRVINGTON, COUNTY OF ESSEX, STATE OF NEW JERSEY, that Resolution #2019-077 (Accepting and Approving IHA Updated Banned List of persons who are not authorized and are banned from our properties).

	YES	NO	ABSTAIN	ABSENT
Commissioner Sean Evans	X			
Commissioner Magalie Lamy-Lockhart	X			
Commissioner Zorana Figueroa	X			
Commissioner Andre L. Francis III	X			
Commissioner Anna Scott	X			
Commissioner Annette L. Beasley	X			
Commissioner Darlene Brown	X			

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Carmelo G. Garcia, Secretary
Executive Director


Darlene Brown
Chairperson/Board of Commissioners



**RESOLUTION OF THE HOUSING AUTHORITY
OF THE TOWNSHIP OF IRVINGTON**

RESOLUTION #2019-076

ACCEPTING AND APPROVING OIG AUDIT CLOSE OUT FROM HUD

Commissioner FRANCIS presents the following Resolution and makes the motion

Commissioner LOCKHART 2nd the motion on the following Resolution

WHEREAS, IHA had a 2017 outstanding Office of Inspector General audit report with findings that needed to be abated

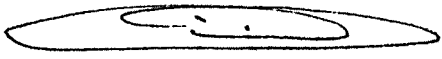
WHEREAS, IHA has worked diligently to abate these findings and now has implemented all the internal controls as well as, resolved any outstanding findings

WHEREAS, IHA received its close out letter from the HUD field office acknowledging we've abated all items

NOW THEREFORE BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF THE HOUSING AUTHORITY OF THE TOWNSHIP OF IRVINGTON, COUNTY OF ESSEX, STATE OF NEW JERSEY, that Resolution #2019-075 (Accepting and Approving VMWare License Compliance Report).

	YES	NO	ABSTAIN	ABSENT
Commissioner Sean Evans	X			
Commissioner Magalie Lamy-Lockhart	X			
Commissioner Zorana Figueroa	X			
Commissioner Andre L. Francis III	X			
Commissioner Anna Scott	X			
Commissioner Annette L. Beasley	X			
Commissioner Darlene Brown	X			

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Carmelo G. Garcia, Secretary
Executive Director



Darlene Brown
Chairperson/Board of Commissioners



**RESOLUTION OF THE HOUSING AUTHORITY
OF THE TOWNSHIP OF IRVINGTON**

RESOLUTION #2019-075

ACCEPTING AND APPROVING VMWARE LICENSE COMPLIANCE REPORT

Commissioner FRANCIS presents the following Resolution and makes the motion

Commissioner SCOTT 2nd the motion on the following Resolution

WHEREAS, IHA had an audit conducted for its VMWare and discovered through a 3rd party that the previous IT vendor NetConnect improperly secured the last license IHA had operating

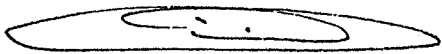
WHEREAS, a VMWare License is supposed to be procured correctly so an agency is not violated and is out of compliance

WHEREAS, a resolution was provided by the auditing entity evidencing that we rectified the matter and now are in full compliance.

NOW THEREFORE BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF THE HOUSING AUTHORITY OF THE TOWNSHIP OF IRVINGTON, COUNTY OF ESSEX, STATE OF NEW JERSEY, that Resolution #2019-075 (Accepting and Approving VMWare License Compliance Report).

	YES	NO	ABSTAIN	ABSENT
Commissioner Sean Evans	<u>X</u>			
Commissioner Magalie Lamy-Lockhart	<u>X</u>			
Commissioner Zorana Figueroa	<u>X</u>			
Commissioner Andre L. Francis III	<u>X</u>			
Commissioner Anna Scott	<u>X</u>			
Commissioner Annette L. Beasley	<u>X</u>			
Commissioner Darlene Brown	<u>X</u>			

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Carmelo G. Garcia, Secretary
Executive Director


Darlene Brown
Chairperson/Board of Commissioners



**RESOLUTION OF THE HOUSING AUTHORITY
OF THE TOWNSHIP OF IRVINGTON**

RESOLUTION #2019-074

ACCEPTING AND APPROVING THE INCREASE OF IHA LEGAL BUDGET

Commissioner SCOTT presents the following Resolution and makes the motion
FIGUEROA

Commissioner _____ 2nd the motion on the following Resolution

WHEREAS, IHA has incurred unanticipated expenditures due to increases in legal matters across the board with personnel, HUD, Demo/Dispo and eviction proceedings

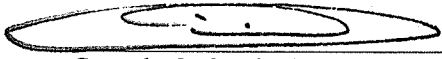
WHEREAS, IHA has a need to increase its budget due to unforeseen increased legal representation

Whereas, IHA is increasing it's legal budget to \$90,000 from \$50,000 to cover its current expenses and future cost

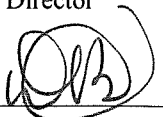
NOW THEREFORE BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF THE HOUSING AUTHORITY OF THE TOWNSHIP OF IRVINGTON, COUNTY OF ESSEX, STATE OF NEW JERSEY, that Resolution #2019-074 (Accepting and Approving amending the legal line item budget).

	YES	NO	ABSTAIN	ABSENT
Commissioner Sean Evans	<u>X</u>			
Commissioner Magalie Lamy-Lockhart	<u>X</u>			
Commissioner Zorana Figueroa	<u>X</u>			
Commissioner Andre L. Francis III	<u>X</u>			
Commissioner Anna Scott	<u>X</u>			
Commissioner Annette L. Beasley	<u>X</u>			
Commissioner Darlene Brown	<u>X</u>			

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Carmelo G. Garcia, Secretary
Executive Director



Darlene Brown
Chairperson/Board of Commissioners



**RESOLUTION OF THE HOUSING AUTHORITY
OF THE TOWNSHIP OF IRVINGTON**

RESOLUTION #2019-073

ACCEPTING AND AWARDING AN IPA AUDITOR CONTRACT

Commissioner SCOTT presents the following Resolution and makes the motion

Commissioner FRANCIS 2nd the motion on the following Resolution

WHEREAS, IHA is desirous of having its annual independent audit conducted and solicited with a request for proposals

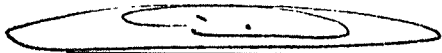
WHEREAS, IHA is required to have its financial records examined and follow the GAAP rules of accounting

WHEREAS, IHA received one respondent and it met the authority's budget requirement for the professional services that must be performed and recommends the firm Giampolo & Giampolo

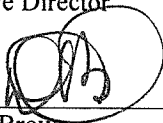
NOW THEREFORE BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF THE HOUSING AUTHORITY OF THE TOWNSHIP OF IRVINGTON, COUNTY OF ESSEX, STATE OF NEW JERSEY, that Resolution #2019-073 (Accepting and Awarding IPA Auditor Contract).

	YES	NO	ABSTAIN	ABSENT
Commissioner Sean Evans	<u>X</u>			
Commissioner Magalie Lamy-Lockhart	<u>X</u>			
Commissioner Zorana Figueroa	<u>X</u>			
Commissioner Andre L. Francis III	<u>X</u>			
Commissioner Anna Scott	<u>X</u>			
Commissioner Annette L. Beasley	<u>X</u>			
Commissioner Darlene Brown	<u>X</u>			

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Carmelo G. Garcia, Secretary
Executive Director



Darlene Brown
Chairperson/Board of Commissioners



**RESOLUTION OF THE HOUSING AUTHORITY
OF THE TOWNSHIP OF IRVINGTON**

RESOLUTION #2019-072

ACCEPTING AND AWARDING A& E CONTRACTS TO DIFFERENT FIRMS

Commissioner LOCKHART **presents the following Resolution and makes the motion**

Commissioner SCOTT **2nd the motion on the following Resolution**

WHEREAS, IHA conducting a request for qualifications process and solicited architects/engineers to respond to our public advertisements

WHEREAS, it is a best practice and requirement for a public housing agency to hire a A/E to conduct certain design, engineering and project management of its capital fund program

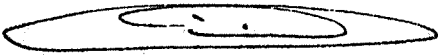
Whereas, IHA evaluated each respondent and is recommending Lothrop Assoc., O&S Assoc., Clarke Caron Hintz, Pennoni on a not to exceed basis of \$50k

NOW THEREFORE BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF THE HOUSING AUTHORITY OF THE TOWNSHIP OF IRVINGTON, COUNTY OF ESSEX, STATE OF NEW JERSEY, that Resolution #2019-072 (Accepting and Awarding A & E Contract).

YES NO ABSTAIN ABSENT

Commissioner Sean Evans	<u> X </u>
Commissioner Magalie Lamy-Lockhart	<u> X </u>
Commissioner Zorana Figueroa	<u> X </u>
Commissioner Andre L. Francis III	<u> X </u>
Commissioner Anna Scott	<u> X </u>
Commissioner Annette L. Beasley	<u> X </u>
Commissioner Darlene Brown	<u> X </u>

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Carmelo G. Garcia, Secretary
Executive Director



Darlene Brown
Chairperson/Board of Commissioners



**RESOLUTION OF THE HOUSING AUTHORITY
OF THE TOWNSHIP OF IRVINGTON**

RESOLUTION #2019-071

ACCEPTING AND APPROVING TRAVELERS INSURANCE POLICY

Commissioner LOCKHART presents the following Resolution and makes the motion

Commissioner BEASLEY 2nd the motion on the following Resolution

WHEREAS, IHA is required to have insurance for any travel, property and casualty to protect its assets and people for purposes of any liabilities

WHEREAS, IHA must annually renew or amend its policy with the carrier chosen to continue receiving proper coverage


NOW THEREFORE BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF THE HOUSING AUTHORITY OF THE TOWNSHIP OF IRVINGTON, COUNTY OF ESSEX, STATE OF NEW JERSEY, that Resolution #2019-071 (Accepting and Approving Travelers Insurance Policy).

	YES	NO	ABSTAIN	ABSENT
Commissioner Sean Evans	X			
Commissioner Magalie Lamy-Lockhart	X			
Commissioner Zorana Figueroa	X			
Commissioner Andre L. Francis III	X			
Commissioner Anna Scott	X			
Commissioner Annette L. Beasley	X			
Commissioner Darlene Brown	X			

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Carmelo G. Garcia, Secretary
Executive Director



Darlene Brown
Chairperson/Board of Commissioners



**RESOLUTION OF THE HOUSING AUTHORITY
OF THE TOWNSHIP OF IRVINGTON**

RESOLUTION #2019-070

**APPROVING THE BILLS LIST FOR THE MONTH OF SEPTEMBER 1, 2019 TO
SEPTEMBER 30, 2019 IN THE AMOUNT OF \$496,236.55**

Commissioner FIGUEROA **presents the following Resolution and makes the motion**

Commissioner FRANCIS **2nd the motion on the following Resolution**

WHEREAS, the Irvington Housing Authority Board of Commissioners will meet on October 9, 2019 to approve the Bills List for the month of September 1, 2019 – September 30, 2019, in the amount of \$496,236.55; and

WHEREAS, the Executive Director has reviewed the “Bills List for the month of September 1, 2019 – September 30, 2019, are approved for payment; and

WHEREAS, funds are available for the bills to be paid.

NOW THEREFORE BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF THE HOUSING AUTHORITY OF THE TOWNSHIP OF IRVINGTON, COUNTY OF ESSEX, STATE OF NEW JERSEY, that Resolution #2019-070 is approved, and the Executive Director is authorized to pay the bills for the month September 1, 2019 – September 30, 2019, in the amount of \$496,236.55.

	YES	NO	ABSTAIN	ABSENT
Commissioner Sean Evans	<u>X</u>			
Commissioner Magalie Lamy-Lockhart	<u>X</u>			
Commissioner Zorana Figueroa	<u>X</u>			
Commissioner Andre L. Francis III	<u>X</u>			
Commissioner Anna Scott	<u>X</u>			
Commissioner Annette L. Beasley	<u>X</u>			
Commissioner Darlene Brown	<u>X</u>			

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Carmelo G. Garcia
Carmelo G. Garcia, Secretary
Executive Director

Darlene Brown
Darlene Brown
Chairperson/Board of Commissioners



**RESOLUTION OF THE HOUSING AUTHORITY
OF THE TOWNSHIP OF IRVINGTON**

RESOLUTION #2019-69

**APPROVING THE MINUTES FOR THE REGULAR BOARD MEETING
HELD ON SEPTEMBER 11, 2019**

Commissioner FRANCIS presents the following Resolution and makes the motion

Commissioner SCOTT 2nd the motion on the following Resolution

WHEREAS, the Irvington Housing Authority Board of Commissioners met on June 12, 2019 for the Regular Board Meeting; and

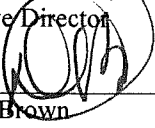
WHEREAS, the September 11, 2019, Regular Board Meeting Minutes were delivered to the IHA via e-mail on September 25, 2019; and

NOW THEREFORE BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF THE HOUSING AUTHORITY OF THE TOWNSHIP OF IRVINGTON, COUNTY OF ESSEX, STATE OF NEW JERSEY, that Resolution #2019-69 (Approving the Minutes for the Regular Board Meeting held on September 11, 2019, are approved and accepted.

	YES	NO	ABSTAIN	ABSENT
Commissioner Sean Evans	<u>X</u>			
Commissioner Magalie Lamy-Lockhart	<u>X</u>			
Commissioner Zorana Figueroa	<u>X</u>			
Commissioner Andre L. Francis III	<u>X</u>			
Commissioner Anna Scott	<u>X</u>			
Commissioner Annette L. Beasley	<u>X</u>			
Commissioner Darlene Brown	<u>X</u>			

I certify that this is a true copy adopted by the Board of Commissioners of the Housing Authority of the Township of Irvington at the Regular Board Meeting held on Wednesday, 9th, day of October, 2019.


Carmelo G. Garcia, Secretary
Executive Director


Darlene Brown
Chairperson/Board of Commissioners