



**RESOLUTION OF THE HOUSING AUTHORITY  
OF THE TOWNSHIP OF IRVINGTON**

**RESOLUTION #2018-19**

**AUTHORIZING AND APPROVING REQUIRING THE BOARD TO APPROVE ALL AGED  
TENANT DELINQUENT ACCOUNTS BEFORE THEY GET WRITTEN OR CHARGED OFF**

Commissioner EVANS presents the following Resolution and makes the motion

Commissioner FIGUEROA 2<sup>nd</sup> the motion on the following Resolution

**WHEREAS**, as required by the Department of Housing and Urban Development (HUD), as part of the recovery action plan with the Housing Authority of the Township Of Irvington (IHA), administration has determined that there are various accounts of tenants which are in arrears; and

**WHEREAS**, the accounts are and have been delinquent for a significant time and the Administration has determined that the accounts cannot be rectified and re-paid; and

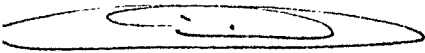
**WHEREAS**, in an effort to finalize and resolve these outstanding amounts, the Board of Commissioners accepts the recommendation of Administration that the accounts either be charged off or written off to clear the accounts;

**NOW THEREFORE BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF THE HOUSING AUTHORITY OF THE TOWNSHIP OF IRVINGTON, COUNTY OF ESSEX, STATE OF NEW JERSEY**, that Resolution #2018-19 (Accepting and Approving All Aged Tenant Delinquent Accounts before they get Written or Charged Off.

**RESOL. #2018-19**

	<b>YES</b>	<b>NO</b>	<b>ABSTAIN</b>	<b>ABSENT</b>
Commissioner Sean Evans	<u>X</u>			
Commissioner Calvin L. Bethea				<u>X</u>
Commissioner Zorana Figueroa	<u>X</u>			
Commissioner Andre L. Francis III	<u>X</u>			
Commissioner Anna Scott	<u>X</u>			
Commissioner Annette L. Beasley	<u>X</u>			
Commissioner Darlene Brown	<u>X</u>			

I certify that this is a true copy adopted by the Board of Commissioners of the Housing Authority of the Township of Irvington at the Regular Board Meeting held on Wednesday, 21<sup>st</sup> day of February, 2018.



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Carmelo G. Garcia, Secretary  
Executive Director

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Darlene Brown  
Chairperson/Board of Commissioners



**RESOLUTION OF THE HOUSING AUTHORITY  
OF THE TOWNSHIP OF IRVINGTON**

**RESOLUTION #2018-18**

**ACCEPTING FY2017 FAMILY SELF-SUFFICIENCY PROGRAM (FSS) AWARD FROM US  
DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT**

Commissioner EVANS presents the following Resolution and makes the motion

FIGUEROA

Commissioner \_\_\_\_\_ 2<sup>nd</sup> the motion on the following Resolution

**WHEREAS**, the Board of Commissioners (hereinafter “**Board**”) of the Housing Authority of the Township of Irvington (hereinafter “**Authority**”) was selected to receive an FSS award.

**WHEREAS**, the “**Authority**” was awarded \$69,100.00 by HUD.

**WHEREAS**, the “**Authority**” will assume administrative and financial responsibilities of said award.

**WHEREAS**, the “**Authority’s**” will comply with the provisions in the FY17 FSS notice of Funding Availability (NOFA)

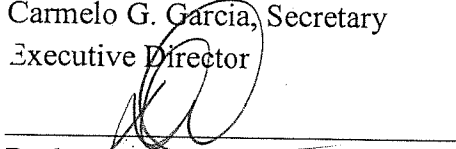
**NOW THEREFORE BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF THE HOUSING AUTHORITY OF THE TOWNSHIP OF IRVINGTON, COUNTY OF ESSEX, STATE OF NEW JERSEY**, that Resolution #2018-18 (Accepting FY2017 FSS Award) is approved.

**RESOL. #2018-18**

	<b>YES</b>	<b>NO</b>	<b>ABSTAIN</b>	<b>ABSENT</b>
Commissioner Sean Evans	X			
Commissioner Calvin L. Bethea				X
Commissioner Zorana Figueroa	X			
Commissioner Andre L. Francis III	X			
Commissioner Anna Scott	X			
Commissioner Annette L. Beasley	X			
Commissioner Darlene Brown	X			

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\_\_\_\_\_  
Carmelo G. Garcia, Secretary  
Executive Director

  
\_\_\_\_\_  
Darlene Brown  
Chairperson/Board of Commissioners



**RESOLUTION OF THE HOUSING AUTHORITY  
OF THE TOWNSHIP OF IRVINGTON**

**RESOLUTION #2018-17**

**ACCEPTING AND ADOPTING OUR OPERATING SUBSIDY HUD 50071 THAT HAS BEEN  
SENT TO HUD FOR APPROVAL.**

Commissioner EVANS presents the following Resolution and makes the motion

Commissioner FIGUEROA 2<sup>nd</sup> the motion on the following Resolution

**WHEREAS**, as required by the Department of Housing and Urban Development (HUD), as part of the recovery action plan with the Housing Authority of the Township Of Irvington (IHA), administration has been informed that it is eligible for Operating Subsidy HUD 50071 and seeks to send it to HUD for approval; and

**WHEREAS**, it is necessary for the Board of Commissioners to review and approval this request; and

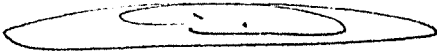
**WHEREAS**, this request is necessary to ensure the proper and through functioning of the IHA; and

**NOW THEREFORE BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF THE HOUSING AUTHORITY OF THE TOWNSHIP OF IRVINGTON, COUNTY OF ESSEX, STATE OF NEW JERSEY**, that Resolution #2018-17 (Accepting and Adopting our Operating Subsidy HUD 50071 that has been sent to HUD for approval)

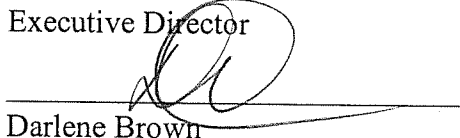
**RESOL. #2018-17**

	<b>YES</b>	<b>NO</b>	<b>ABSTAIN</b>	<b>ABSENT</b>
Commissioner Sean Evans	<u>  X  </u>			
Commissioner Calvin L. Bethea				<u>  X  </u>
Commissioner Zorana Figueroa	<u>  X  </u>			
Commissioner Andre L. Francis III	<u>  X  </u>			
Commissioner Anna Scott	<u>  X  </u>			
Commissioner Annette L. Beasley	<u>  X  </u>			
Commissioner Darlene Brown	<u>  X  </u>			

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Carmelo G. Garcia, Secretary  
Executive Director



Darlene Brown  
Chairperson/Board of Commissioners



**RESOLUTION OF THE HOUSING AUTHORITY  
OF THE TOWNSHIP OF IRVINGTON**

**RESOLUTION #2018-16**

**AUTHORIZING AND ADOPTING IHA'S PLAN FOR THE ELIMINATION OF THE CIVIL  
SERVICE COMMISSION POSITIONS NOT NEEDED.**

Commissioner EVANS presents the following Resolution and makes the motion

Commissioner FIGUEROA 2<sup>nd</sup> the motion on the following Resolution

**WHEREAS**, as required by the Department of Housing and Urban Development (HUD), as part of the recovery action plan with the Housing Authority of the Township Of Irvington (IHA), administration wishes to submit a plan to the civil service commission to resolve all and any open positions within IHA; and

**WHEREAS**, Administration has determined that there are certain positions and titles within IHA which are redundant or otherwise no longer needed as they have been outsourced, programs terminated or otherwise non-viable; and

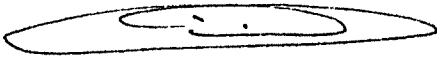
**WHEREAS**, in order for the positions and titles to be removed same is subject to approval by the Civil Service Commission and a plan must be submitted to that entity; and

**NOW THEREFORE BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF THE HOUSING AUTHORITY OF THE TOWNSHIP OF IRVINGTON, COUNTY OF ESSEX, STATE OF NEW JERSEY**, that Resolution #2018-16 (Accepting and Adopting to Eliminate IHA's Plan for the Positions we don't need to Civil Service Commission and those Titles we'll be Eliminating.)


**RESOL. #2018-16**

	<b>YES</b>	<b>NO</b>	<b>ABSTAIN</b>	<b>ABSENT</b>
Commissioner Sean Evans	<u>X</u>			
Commissioner Calvin L. Bethea				<u>X</u>
Commissioner Zorana Figueroa	<u>X</u>			
Commissioner Andre L. Francis III	<u>X</u>			
Commissioner Anna Scott	<u>X</u>			
Commissioner Annette L. Beasley	<u>X</u>			
Commissioner Darlene Brown	<u>X</u>			

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Carmelo G. Garcia, Secretary  
Executive Director

  
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Darlene Brown  
Chairperson/Board of Commissioners





**RESOLUTION OF THE HOUSING AUTHORITY  
OF THE TOWNSHIP OF IRVINGTON**

**RESOLUTION #2018-15**

**ELIMINATING THE PRACTICE OF ANY EMPLOYEE REQUESTING AND RECEIVING  
PAYROLL ADVANCES OR CHECKS.**

Commissioner EVANS presents the following Resolution and makes the motion

Commissioner FIGUEROA 2<sup>nd</sup> the motion on the following Resolution

**WHEREAS**, as required by the Department of Housing and Urban Development (HUD), as part of the recovery action plan with the Housing Authority of the Township Of Irvington (IHA), administration wishes to officially terminate the unofficial practice of advancing payroll or other payment checks; and

**WHEREAS**, Administration has determined that this practice has been occurring and needs to be rescinded immediately; and

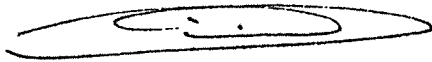
**WHEREAS**, Administration notes that the practice is not financially sound or fiscally prudent and that same exposes IHA to various auditing problems; and

**NOW THEREFORE BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF THE HOUSING AUTHORITY OF THE TOWNSHIP OF IRVINGTON, COUNTY OF ESSEX, STATE OF NEW JERSEY**, that Resolution #2018-15 (Accepting and Adopting to Eliminate the Practice of any employee Requesting and Receiving Payroll Advances or Checks.)

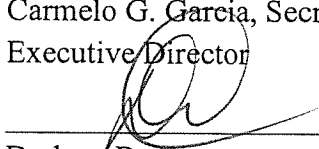
**RESOL. #2018-15**

	<b>YES</b>	<b>NO</b>	<b>ABSTAIN</b>	<b>ABSENT</b>
Commissioner Sean Evans	<u>X</u>			
Commissioner Calvin L. Bethea				<u>X</u>
Commissioner Zorana Figueroa	<u>X</u>			
Commissioner Andre L. Francis III	<u>X</u>			
Commissioner Anna Scott	<u>X</u>			
Commissioner Annette L. Beasley	<u>X</u>			
Commissioner Darlene Brown	<u>X</u>			

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Carmelo G. Garcia, Secretary  
Executive Director

  
Darlene Brown  
Chairperson/Board of Commissioners



**RESOLUTION OF THE HOUSING AUTHORITY  
OF THE TOWNSHIP OF IRVINGTON**

**RESOLUTION #2018-14**

**ACCEPTING AND ADOPTING THE TOWNSHIP'S DEBT FORGIVENESS LETTER AS AN  
OFFICIAL COMMUNICATION OF THE RELIEF BEING PROVIDED.**

**Commissioner EVANS presents the following Resolution and makes the motion**

**Commissioner FIGUEROA 2<sup>nd</sup> the motion on the following Resolution**

**WHEREAS**, as required by the Department of Housing and Urban Development (HUD), as part of the recovery action plan with the Housing Authority of the Township of Irvington (IHA), administration wishes to accept and adopt the Township's Debt Forgiveness Letter; and

**WHEREAS**, Administration has received from the Township of Irvington a Debt Forgiveness Letter; and

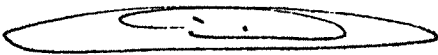
**WHEREAS**, acceptance of the Letter will provide financial assistance and necessary relief to IHA for its continuing functioning; and

**RESOLVED BY THE BOARD OF COMMISSIONERS OF THE HOUSING AUTHORITY OF THE TOWNSHIP OF IRVINGTON, COUNTY OF ESSEX, STATE OF NEW JERSEY**, that Resolution #2018-14 (we are proposing to accept the Township's Debt Forgiveness Letter as an Official Communication of the Relief being Provided).

**RESOL. #2018-14**

	<b>YES</b>	<b>NO</b>	<b>ABSTAIN</b>	<b>ABSENT</b>
Commissioner Sean Evans	<u>X</u>			
Commissioner Calvin L. Bethea				<u>X</u>
Commissioner Zorana Figueroa	<u>X</u>			
Commissioner Andre L. Francis III	<u>X</u>			
Commissioner Anna Scott	<u>X</u>			
Commissioner Annette L. Beasley	<u>X</u>			
Commissioner Darlene Brown	<u>X</u>			

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Carmelo G. Garcia, Secretary  
Executive Director

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Darlene Brown  
Chairperson/Board of Commissioners



**RESOLUTION OF THE HOUSING AUTHORITY  
OF THE TOWNSHIP OF IRVINGTON**

**RESOLUTION #2018-13**

**ACCEPTING AND ADOPTING INDEPENDENT AUDITOR'S REPORT**

Commissioner EVANS presents the following Resolution and makes the motion

Commissioner FIGUEROA 2<sup>nd</sup> the motion on the following Resolution

**WHEREAS**, as required by the Department of Housing and Urban Development (HUD), as part of the recovery action plan with the Housing Authority of the Township of Irvington (IHA), administration wishes to submit accept and adopt the Independent Auditor's Report and

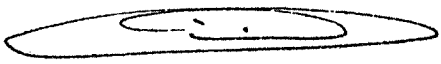
**WHEREAS**, Administration has determined that the Independent Auditor's Report represents sound managerial practices and appropriate for the functioning of the IHA; and

**NOW THEREFORE BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF THE HOUSING AUTHORITY OF THE TOWNSHIP OF IRVINGTON, COUNTY OF ESSEX, STATE OF NEW JERSEY**, that Resolution #2018-13 (Accepting and Adopting Independent Auditor's Report ).

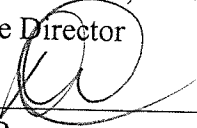
**RESOL. #2018-13**

	<b>YES</b>	<b>NO</b>	<b>ABSTAIN</b>	<b>ABSENT</b>
Commissioner Sean Evans	<u>X</u>			
Commissioner Calvin L. Bethea				<u>X</u>
Commissioner Zorana Figueroa	<u>X</u>			
Commissioner Andre L. Francis III	<u>X</u>			
Commissioner Anna Scott	<u>X</u>			
Commissioner Annette L. Beasley	<u>X</u>			
Commissioner Darlene Brown	<u>X</u>			

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Carmelo G. Garcia, Secretary  
Executive Director



Darlene Brown  
Chairperson/Board of Commissioners



**RESOLUTION OF THE HOUSING AUTHORITY  
OF THE TOWNSHIP OF IRVINGTON**

**RESOLUTION #2018-12**

**AUTHORIZING IHA TO MODERNIZE ITS ACOP AND OPEN UP ITS 45 DAY COMMENT  
PERIOD EFFECTIVE MARCH 1ST**

Commissioner EVANS presents the following Resolution and makes the motion

Commissioner FIGUEROA 2<sup>nd</sup> the motion on the following Resolution

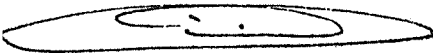
**WHEREAS**, as required by the Department of Housing and Urban Development (HUD), as part of the Recovery Action Plan with the Housing Authority of the Township of Irvington (IHA), we are proposing to modernize its ACOP and open up its 45 days comment period effective March 1<sup>st</sup>.

**NOW THEREFORE BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF THE HOUSING AUTHORITY OF THE TOWNSHIP OF IRVINGTON, COUNTY OF ESSEX, STATE OF NEW JERSEY**, that Resolution #2018-12 (Approving the changes to modernize its 45 days comment period effective March 1<sup>st</sup>.

**RESOL. #2018-12**

	<b>YES</b>	<b>NO</b>	<b>ABSTAIN</b>	<b>ABSENT</b>
Commissioner Sean Evans	<u>  X  </u>			
Commissioner Calvin L. Bethea				<u>  X  </u>
Commissioner Zorana Figueroa	<u>  X  </u>			
Commissioner Andre L. Francis III	<u>  X  </u>			
Commissioner Anna Scott	<u>  X  </u>			
Commissioner Annette L. Beasley	<u>  X  </u>			
Commissioner Darlene Brown	<u>  X  </u>			

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\_\_\_\_\_  
Carmelo G. Garcia, Secretary  
Executive Director

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Darlene Brown  
Chairperson/Board of Commissioners





**RESOLUTION OF THE HOUSING AUTHORITY  
OF THE TOWNSHIP OF IRVINGTON**

**RESOLUTION #2018-11**

**APPROVING AND ADOPTING THE CHANGES TO MODERNIZE THE SECTION 8 /HCV  
ADMINISTRATION PLAN**

Commissioner EVANS presents the following Resolution and makes the motion

Commissioner FIGUEROA 2<sup>nd</sup> the motion on the following Resolution

**WHEREAS**, as required by the Department of Housing and Urban Development (HUD), as part of the recovery action plan with the Housing Authority of the Township Of Irvington (IHA), administration wishes to accept and adopt amendments to the Section 8/HCV Administration Plan of the IHA; and

**WHEREAS**, Administration has determined that the amendments to the Section 8/HCV Administration Plan is out of date and potentially ineffective means of servicing the needs of applicants and tenants; and

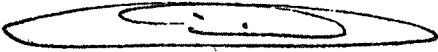
**WHEREAS**, there exists a need to modernize and streamline the Plan; and

**NOW THEREFORE BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF THE HOUSING AUTHORITY OF THE TOWNSHIP OF IRVINGTON, COUNTY OF ESSEX, STATE OF NEW JERSEY**, that Resolution #2018-11 (Approving the changes to modernize the Section 8 /HCV Admin Plan) is approved and accepted.

**RESOL. #2018-11**

	<b>YES</b>	<b>NO</b>	<b>ABSTAIN</b>	<b>ABSENT</b>
Commissioner Sean Evans	<u>X</u>			
Commissioner Calvin L. Bethea				<u>X</u>
Commissioner Zorana Figueroa	<u>X</u>			
Commissioner Andre L. Francis III	<u>X</u>			
Commissioner Anna Scott	<u>X</u>			
Commissioner Annette L. Beasley	<u>X</u>			
Commissioner Darlene Brown	<u>X</u>			

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Carmelo G. Garcia, Secretary  
Executive Director

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Darlene Brown  
Chairperson/Board of Commissioners