



**RESOLUTION OF THE HOUSING AUTHORITY
OF THE TOWNSHIP OF IRVINGTON**

RESOLUTION #2018-10

**ACCEPTING FORMS AS PER RECOVERY ACTION AGREEMENT
ITEM NO. AM13**

Commissioner EVANS presents the following Resolution and makes the motion

Commissioner SCOTT 2nd the motion on the following Resolution

WHEREAS, the Housing Authority of the Township of Irvington (hereinafter “**Authority**”) has a Recovery Action Plan Agreement with the Department of Housing and Urban Development (HUD; and

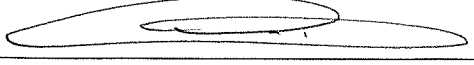
WHEREAS, the Recovery Action Item No. AM13 (Establish a Plan of Action for Improving Community & Resident Relations); and

WHEREAS, the development of the draft attached forms will improve Community & Resident Relations.


NOW THEREFORE BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF THE HOUSING AUTHORITY OF THE TOWNSHIP OF IRVINGTON, COUNTY OF ESSEX, STATE OF NEW JERSEY, that Resolution #2018-10 (Accepting Forms as Per Recovery Action Agreement No. AM13) is approved and accepted.

	YES	NO	ABSTAIN	ABSENT
Commissioner Sean Evans	X			
Commissioner Calvin L. Bethea			X	
Commissioner Zorana Figueroa	X			
Commissioner Andre L. Francis III	X			
Commissioner Anna Scott	X			
Commissioner Annette L. Beasley	X			
Commissioner Darlene Brown	X			

I certify that this is a true copy adopted by the Board of Commissioners of the Housing Authority of the Township of Irvington at the Regular Board Meeting held on Wednesday, 10th, day of January, 2018.



Carmelo G. Garcia, Secretary

Executive Director


Darlene Brown
Chairperson/Board of Commissioners



**RESOLUTION OF THE HOUSING AUTHORITY
OF THE TOWNSHIP OF IRVINGTON**

RESOLUTION #2018-09

**AWARDING A CONTRACT FOR ELECTRICAL UPGRADE
FOR NEW FIRE PUMP (624 NYE AVENUE)**

Commissioner EVANS presents the following Resolution and makes the motion

Commissioner SCOTT 2nd the motion on the following Resolution

WHEREAS, the Board of Commissioners (hereinafter “**Board**”) of the Housing Authority of the Township of Irvington (hereinafter “**Authority**”) did solicit for Proposals for Electrical Upgrades for the new Fire Pump at 624 Nye Avenue; and

WHEREAS, the “**Authority**” by way of solicitation did advertise for the aforesaid bid in the Star Ledger on November 6th and November 16th, 2017; and the Irvington Herald on November 2nd and November 9th, 2017, with a bid due date of November 22, 2017 @ 10:00AM; and

WHEREAS, as a result of the aforesaid advertisement, the “**Authority**” did receive only one (1) proposal; and

- 1) N. Carty & Sons Contracting Corp. (\$60,000.00)

WHEREAS, N.J.S.A. 40A:11 et seq. permits the awarding of a contract to the responding bidder; and

WHEREAS, N. Carty & Sons Contracting Corp., 919 Franklin Avenue, Newark, NJ 07107 was the only responsible bidder to perform the work; and

WHEREAS, the “**Authority’s**” Finance Committee and/or the Executive Director and staff did review the aforesaid bid proposal and determined that **N. CARTY & SONS CONTRACTING CORP.**, was the only responsible responding bidder that provided a comprehensive proposal and possess the necessary experience and expertise to competently and adequately service the “**Authority’s**” needs for Electrical Upgrade.

WHEREAS, funds are available for the bills to be paid.

NOW THEREFORE BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF THE HOUSING AUTHORITY OF THE TOWNSHIP OF IRVINGTON, COUNTY OF ESSEX, STATE OF NEW JERSEY, that Resolution #2018-09 (Awarding a Contract for Electrical Upgrade for Fire Pump @ 624 Nye Avenue) is approved and the Executive Director is authorized to enter into a contract, in the amount not to exceed \$60,000.00.

RESOL. #2018-09

	YES	NO	ABSTAIN	ABSENT
Commissioner Sean Evans	<u>X</u>			
Commissioner Calvin L. Bethea	<u>X</u>			
Commissioner Zorana Figueroa	<u>X</u>			
Commissioner Andre L. Francis III	<u>X</u>			
Commissioner Anna Scott	<u>X</u>			
Commissioner Annette L. Beasley	<u>X</u>			
Commissioner Darlene Brown	<u>X</u>			

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Carmelo G. Garcia, Secretary
Executive Director



Darlene Brown
Chairperson/Board of Commissioners



RESOLUTION OF THE HOUSING AUTHORITY OF THE TOWNSHIP OF IRVINGTON

RESOLUTION #2018-08

ACKNOWLEDGING AND ACCEPTING THE RESPONSE TO THE QUALITY ASSURANCE SUBSYSTEM REVIEW

Commissioner EVANS presents the following Resolution and makes the motion

Commissioner FIGUEROA 2nd the motion on the following Resolution

WHEREAS, the Irvington Housing Authority had an Limited Financial Assessment performed by the Real Estate Assessment Center (REAC) Quality Assurance Subsystem Review (QASS) Review; and

WHEREAS, the Limited Financial Assessment was performed on-site (101A Union Avenue / Administrative Office); and

WHEREAS, the Limited Financial Assessment Report was received and reviewed by Carmelo G. Garcia, Executive Director; and

WHEREAS, Carmelo G. Garcia, Executive Director prepared a response to the sixteen (16) Observations.

NOW THEREFORE BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF THE HOUSING AUTHORITY OF THE TOWNSHIP OF IRVINGTON, COUNTY OF ESSEX, STATE OF NEW JERSEY, that Resolution #2018-08 (Acknowledging and Accepting the Response to the Limited Financial Quality Assurance Subsystem Review / QASS) is acknowledged, accepted, and approved.

Table with 4 columns: YES, NO, ABSTAIN, ABSENT. Rows list Commissioners Sean Evans, Calvin L. Bethea, Zorana Figueroa, Andre L. Francis III, Anna Scott, Annette L. Beasley, and Darlene Brown with their respective votes.

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Carmelo G. Garcia, Secretary Executive Director

Darlene Brown Chairperson/Board of Commissioners



**RESOLUTION OF THE HOUSING AUTHORITY
OF THE TOWNSHIP OF IRVINGTON**

RESOLUTION #2018-07

**ACKNOWLEDGING AND ACCEPTING THE RESPONSE
TO THE SEMAP CONFIRMATORY REVIEW**

Commissioner EVANS presents the following Resolution and makes the motion

Commissioner FIGUEROA 2nd the motion on the following Resolution

WHEREAS, the Irvington Housing Authority had an SEMAP Confirmatory Review of the IHA Housing Choice Voucher Program; and

WHEREAS, the Confirmatory Review was performed on-site (81 Union Avenue / Section 8 Office); and

WHEREAS, the Confirmatory Review was conducted by the Housing & Urban Development (HUD) Officials (OIG); and

WHEREAS, the Audit Report was received and reviewed by Carmelo G. Garcia, Executive Director; and

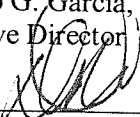
WHEREAS, Carmelo G. Garcia, Executive Director prepared a response to the three (3) Findings and seven (7) Observations.

NOW THEREFORE BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF THE HOUSING AUTHORITY OF THE TOWNSHIP OF IRVINGTON, COUNTY OF ESSEX, STATE OF NEW JERSEY, that Resolution #2018-07 (Acknowledging and Accepting the Response to the SEMAP Confirmatory Review) is acknowledged, accepted, and approved.

	YES	NO	ABSTAIN	ABSENT
Commissioner Sean Evans	<u>X</u>			
Commissioner Calvin L. Bethea			<u>X</u>	
Commissioner Zorana Figueroa	<u>X</u>			
Commissioner Andre L. Francis III	<u>X</u>			
Commissioner Anna Scott	<u>X</u>			
Commissioner Annette L. Beasley	<u>X</u>			
Commissioner Darlene Brown	<u>X</u>			

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Carmelo G. Garcia, Secretary
Executive Director


Darlene Brown
Chairperson/Board of Commissioners



**RESOLUTION OF THE HOUSING AUTHORITY
OF THE TOWNSHIP OF IRVINGTON**

RESOLUTION #2018-06

**ACKNOWLEDGING AND ACCEPTING THE RESPONSE TO THE OIG
AUDIT REPORT NO. 2017-NY-1008**

Commissioner SCOTT presents the following Resolution and makes the motion

Commissioner FIGUEROA 2nd the motion on the following Resolution

WHEREAS, the Irvington Housing Authority had an Audit Review for the period of January 1, 2014 through March 31, 2016 and extended as necessary; and

WHEREAS, the Audit Review was performed on-site (101A Union Avenue from June 2016 to October 2016); and

WHEREAS, the Audit Review was conducted by the Office of Inspector General (OIG); and

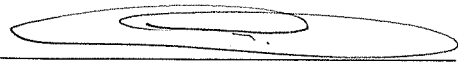
WHEREAS, the Audit Report was received and reviewed by Carmelo G. Garcia, Executive Director; and


WHEREAS, Carmelo G. Garcia, Executive Director prepared response to the fifteen (15) Recommendations as identified in the Audit Report.

NOW THEREFORE BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF THE HOUSING AUTHORITY OF THE TOWNSHIP OF IRVINGTON, COUNTY OF ESSEX, STATE OF NEW JERSEY, that Resolution #2018-06 (Acknowledging and Accepting the Response to the OIG Audit Report No. 2017-NY-1008) is acknowledged, accepted, and approved.

	YES	NO	ABSTAIN	ABSENT
Commissioner Sean Evans	<u>X</u>			
Commissioner Calvin L. Bethea			<u>X</u>	
Commissioner Zorana Figueroa	<u>X</u>			
Commissioner Andre L. Francis III	<u>X</u>			
Commissioner Anna Scott	<u>X</u>			
Commissioner Annette L. Beasley	<u>X</u>			
Commissioner Darlene Brown	<u>X</u>			

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Carmelo G. Garcia, Secretary
Executive Director


Darlene Brown
Chairperson/Board of Commissioners



**RESOLUTION OF THE HOUSING AUTHORITY
OF THE TOWNSHIP OF IRVINGTON**

RESOLUTION #2018-05

AWARDING A CONTRACT FOR PRIVATE SECURITY COMPANY

Commissioner EVANS presents the following Resolution and makes the motion

Commissioner FIGUEROA 2nd the motion on the following Resolution

WHEREAS, the Board of Commissioners (hereinafter “**Board**”) of the Housing Authority of the Township of Irvington (hereinafter “**Authority**”) did solicit bids for Private Security Companies to perform Security; and

WHEREAS, the “**Authority**” by way of solicitation did advertise for the aforesaid bid in the Star Ledger on November 8th and November 15th, 2017 and the Irvington Herald on November 9th, 2017, with a bid due date of December 8, 2017; and

WHEREAS, as a result of the aforesaid advertisement, the “**Authority**” did receive three (3) bid proposals: 1) Ezzerra Security (\$13.00 Unarmed); 2) Aegis Security Services (\$13.23 Unarmed; 3) VP Security Services (\$16.75 Unarmed); and

WHEREAS, N.J.S.A. 40A:11 et seq., permits the awarding of a contract to the responding bidder: and

WHEREAS, Aegis Security Services of Hillside, NJ, is the most responsible responding bidder to perform the work; and

WHEREAS, the “**Authority’s**” Finance Committee and/or the Executive Director and staff did review the aforesaid bid proposals and determined that **AEGIS SECURITY SERVICES**, the most responsible responding responsible bidder provided a comprehensive proposal and possess the necessary experience and expertise to competently and adequately service the “**Authority’s**” needs for Private Security Services.

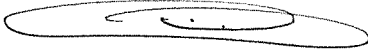
WHEREAS, the attached Certificate of the Executive Director/Chief Financial Officer, attest to the availability of funds.

WHEREAS, funds are available for the bills to be paid.

NOW THEREFORE BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF THE HOUSING AUTHORITY OF THE TOWNSHIP OF IRVINGTON, COUNTY OF ESSEX, STATE OF NEW JERSEY, that Resolution #2018-05 (Awarding a Contract for Private Security Company) is approved, and the Executive Director is authorized to enter into a contract, in the amount not to exceed \$231,504.00.

	YES	NO	ABSTAIN	ABSENT
Commissioner Sean Evans	<u>X</u>			
Commissioner Calvin L. Bethea			<u>X</u>	
Commissioner Zorana Figueroa	<u>X</u>			
Commissioner Andre L. Francis III	<u>X</u>			
Commissioner Anna Scott	<u>X</u>			
Commissioner Annette L. Beasley	<u>X</u>			
Commissioner Darlene Brown	<u>X</u>			

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Carmelo G. Garcia, Secretary
Executive Director



Darlene Brown
Chairperson/Board of Commissioners



**RESOLUTION OF THE HOUSING AUTHORITY
OF THE TOWNSHIP OF IRVINGTON**

RESOLUTION #2018-04

**APPROVING THE ELIMINATION OF INTERFUND BALANCES AND THE
ESTABLISHMENT OF A REPAYMENT AGREEMENT BETWEEN THE CENTRAL OFFICE
COST CENTER (COCC) AND THE PUBLIC HOUSING AND HCVP PROGRAMS**

Commissioner EVANS presents the following Resolution and makes the motion

Commissioner FIGUEROA 2nd the motion on the following Resolution

WHEREAS, as required by the Department of Housing and Urban Development (HUD), as part of the Recovery Action Plan with the Housing Authority of the Township of Irvington (IHA), we are proposing to eliminate inter-fund balances between IHA programs; and

WHEREAS, the business activity fund had an unrestricted net asset balance of \$331,218 at fiscal year-end 3/31/17; and

WHEREAS, IHA requests that the board approves the business activity fund equity transfer of \$153,252 to the HCVP program and the business activity fund equity transfer of \$92,475 to the COCC. The equity transfers will improve the net positions of the HVCP and COCC; and

WHEREAS, along with the equity transfer to the COCC, significant cost cutting and re-organization within the COCC will improve its financial position which will allow the COCC to begin repaying amounts owed to public housing and the HCVP program; and

WHEREAS, current financial projections anticipate excess revenue over expenses in the amount of \$48,170 for fiscal year ended 3/31/19. IHA proposes to use 75% of this amount to payback the HCVP program annually until the intercompany balance is paid off; and

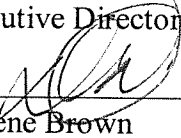
NOW THEREFORE BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF THE HOUSING AUTHORITY OF THE TOWNSHIP OF IRVINGTON, COUNTY OF ESSEX, STATE OF NEW JERSEY, that Resolution #2018-04 (Approving the Elimination of the Intercompany Balance between the COCC and the Public Housing and HCVP programs; and the Establishment of a Repayment Agreement between the programs is approved and accepted.

	YES	NO	ABSTAIN	ABSENT
Commissioner Sean Evans	<u>X</u>			
Commissioner Calvin L. Bethea	<u>X</u>			
Commissioner Zorana Figueroa	<u>X</u>			
Commissioner Andre L. Francis III	<u>X</u>			
Commissioner Anna Scott	<u>X</u>			
Commissioner Annette L. Beasley	<u>X</u>			
Commissioner Darlene Brown	<u>X</u>			

I certify that this is a true copy adopted by the Board of Commissioners of the Housing Authority of the Township of Irvington at the Regular Board Meeting held on Wednesday, 13th, day of December, 2017.



Carmelo G. Garcia, Secretary
Executive Director



Darlene Brown
Chairperson/Board of Commissioners



**RESOLUTION OF THE HOUSING AUTHORITY
OF THE TOWNSHIP OF IRVINGTON**

RESOLUTION #2018-03

ACKNOWLEDGING AND ACCEPTING THE RE-APPOINTMENT OF ANDRE L. FRANCIS, AS THE RESIDENT COMMISSIONER OF THE IRVINGTON HOUSING AUTHORITY

Commissioner EVANS presents the following Resolution and makes the motion

Commissioner FIGUEROA 2nd the motion on the following Resolution

WHEREAS, a vacancy currently exists on the Board of Commissioners for the Irvington Housing Authority; and

WHEREAS, the vacancy exists due to term of office of one of its members on November 22, 2017; and

WHEREAS, the Municipal Council of the Township of Irvington held its meeting on December 12, 2017; and

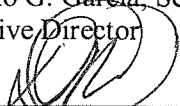
WHEREAS, the Municipal Council of the Township of Irvington re-appointed Andre L. Francis III as the Resident Commissioner of the Irvington Housing Authority for the Term to Expire on November 22, 2022.

NOW THEREFORE BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF THE HOUSING AUTHORITY OF THE TOWNSHIP OF IRVINGTON, COUNTY OF ESSEX, STATE OF NEW JERSEY, that Resolution #2018-03 (Acknowledging & Accepting the Re-Appointment of Andre L. Francis III, as the Resident Commissioner of the Irvington Housing Authority).

	YES	NO	ABSTAIN	ABSENT
Commissioner Sean Evans	<u>X</u>			
Commissioner Calvin L. Bethea			<u>X</u>	
Commissioner Zorana Figueroa	<u>X</u>			
Commissioner Andre L. Francis III	<u>X</u>			
Commissioner Anna Scott	<u>X</u>			
Commissioner Annette L. Beasley	<u>X</u>			
Commissioner Darlene Brown	<u>X</u>			

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Carmelo G. Garcia, Secretary
Executive Director


Darlene Brown
Chairperson/Board of Commissioners



**RESOLUTION OF THE HOUSING AUTHORITY
OF THE TOWNSHIP OF IRVINGTON**

RESOLUTION #2018-02

**APPROVING THE BILLS LIST FOR THE MONTH OF DECEMBER 1, 2017 TO
DECEMBER 31, 2017 IN THE AMOUNT OF \$403,234.92**

Commissioner Evans presents the following Resolution and makes the motion

Commissioner FIGUEROA 2nd the motion on the following Resolution

WHEREAS, the Irvington Housing Authority Board of Commissioners will meet on January 10, 2018 to approve the Bills List for the month of December 1st, 2017 – December 31st, 2017, in the amount of 403,234.92; and

WHEREAS, the Executive Director has reviewed the “Bills List for the month of December 1st, 2017 – December 31st, 2017, are approved for payment; and

WHEREAS, funds are available for the bills to be paid.

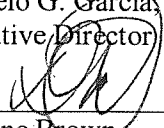
NOW THEREFORE BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF THE HOUSING AUTHORITY OF THE TOWNSHIP OF IRVINGTON, COUNTY OF ESSEX, STATE OF NEW JERSEY, that Resolution #2018-02 is approved, and the Executive Director is authorized to pay the bills for the month December 1st, 2017 – December 31st, 2017, in the amount of \$403,234.92.

	YES	NO	ABSTAIN	ABSENT
Commissioner Sean Evans	<u>X</u>			
Commissioner Calvin L. Bethea	<u>X</u>			
Commissioner Zorana Figueroa	<u>X</u>			
Commissioner Andre L. Francis III	<u>X</u>			
Commissioner Anna Scott	<u>X</u>			
Commissioner Annette L. Beasley	<u>X</u>			
Commissioner Darlene Brown	<u>X</u>			

I certify that this is a true copy adopted by the Board of Commissioners of the Housing Authority of the Township of Irvington at the Regular Board Meeting held on Wednesday, 10th, day of January, 2018.



Carmelo G. Garcia, Secretary
Executive Director



Darlene Brown
Chairperson/Board of Commissioners



**RESOLUTION OF THE HOUSING AUTHORITY
OF THE TOWNSHIP OF IRVINGTON**

RESOLUTION #2018-01

**APPROVING THE MINUTES FOR THE REGULAR BOARD MEETING
HELD ON DECEMBER 13, 2017**

Commissioner Evans presents the following Resolution and makes the motion


Commissioner Figueroa 2nd the motion on the following Resolution

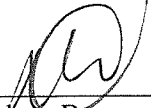
WHEREAS, the Irvington Housing Authority Board of Commissioners met on December 13, 2017 for the Regular Board Meeting.

NOW THEREFORE BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF THE HOUSING AUTHORITY OF THE TOWNSHIP OF IRVINGTON, COUNTY OF ESSEX, STATE OF NEW JERSEY, that Resolution #2018-01 (Approving the Minutes for the Regular Board Meeting held on December 13, 2017), are approved and accepted.

	YES	NO	ABSTAIN	ABSENT
Commissioner Sean Evans	X			
Commissioner Calvin L. Bethea	X			
Commissioner Zorana Figueroa	X			
Commissioner Andre L. Francis III	X			
Commissioner Anna Scott	X			
Commissioner Annette L. Beasley	X			
Commissioner Darlene Brown	X			

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Carmelo G. Garcia, Secretary
Executive Director


Darlene Brown
Chairperson/Board of Commissioners