

RFQ 2022-07
FEE ACCOUNTING SERVICES

The Irvington Housing Authority (IHA) will accept quotations for Fee Accounting Services for fifteen (15) months beginning January 1, 2022. The quote should state monthly costs.

The IHA desires to retain the services of a duly qualified Fee Accountant to act as an advisor to the authority in matters connected to the establishment and ongoing functions of the accounting books and records. All services must be provided in accordance with the existing rules, orders, directives, and regulations promulgated by the United States Department of Housing and Urban Development (including the HUD Accounting Handbook, the Financial Management Handbook, and the Annual Contributions Contract) and New Jersey State Law. The firm or individual must be prepared to be on site as needed or requested.

The scope of services requested will relate to all the IHA's programs (including, but not limited to, Public Housing, Capital Grant Fund, Housing Choice Voucher, and any other Grant Program Funds for any Federal, State, or Local Program).

To obtain specifications and evaluation criteria, preferably email syoung@ihanj.org or pick up @ 101A Union Avenue, Irvington NJ 07111. Interested firms should submit proposals via postal service or hand delivered no later than Monday, November 21, 2022 @ 4:00 p.m. The outside of the envelope submitted should be clearly marked RFQ 2022-07-FEE ACCOUNTING SERVICES.

The Housing Authority reserves the right to reject any or all proposals.

Irvington Housing Authority
101A Union Avenue
Irvington NJ 07111
(973) 375-2121 ext. 113